

South Plains College: General Course Syllabus

NOTE: The Common Course Syllabus section of this syllabus applies to ALL PSYC-2314 sections taught at SPC including campus and Internet and to all instructors. It contains important information for the course but course specific information for this section of the course is noted in the Course Information Sheet beginning on page 6.

Department: Behavioral Sciences

Discipline: Psychology

Course Number: PSYC-2314

Course Name: Lifespan Growth & Development

Credit Hours: Semester credit: 3, Lecture: 3, Lab: 0

This course satisfies a core curriculum requirement: Yes – for Behavioral Sciences

Prerequisites: TSI reading for INET

Campuses: INET

Textbook: *LIFESPAN DEVELOPMENT: A Psychological Perspective*; Martha Lally and Suzanne Valentine-French (Published 2017) (See Instructor's Course Information)

Course Specific Instructions: Access to Blackboard from the South Plains College homepage on the first day of classes. All coursework is completed online.

Course Description: This course is the study of the relationship of the physical, emotional, social, and mental factors of growth and development of children and throughout the lifespan.

Semester Hours: 3 Lecture Hours: 3 Lab Hours: 0

Course Requirements: To maximize the potential to complete this course, students should be online regularly, read required textbook/course materials, complete required homework/assignments and examines prior to deadlines.

Supplies: Computer and Internet access for Internet courses and campus classes.

Course Evaluation: Refer to specific COURSE INFORMATION SHEET for specifics on assigned work and testing.

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of

registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

See instructor’s Course Information Sheet for additions to the attendance policy.

Disability Services Policy: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. Processing time could take up to 30 days once paperwork has been submitted. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-7162577, Reese Center (Building 8) & Lubbock Center 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611. See *South Plains College General Catalog* for more information.

Title IX Statement: As part of its commitment to maintaining a positive learning, working and living environment free from discrimination, South Plains College complies with Title IX of the Education Amendments, which prohibits discrimination and harassment based upon sex in an institution’s education programs and activities. In accordance with the requirements of the titles of the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973 as amended in 1992, South Plains College will not exclude or discriminate against any individual with a disability from the full attainment and access to post-secondary education, and equal enjoyment of its services and facilities. Detailed information and how to respond to these situations can be found at http://www.southplainscollege.edu/student_consumer/TitleIX-NonDiscrimTermNotification.pdf.

- **Title IX Pregnancy Statement:** If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student’s responsibility to work with the instructor to arrange accommodations.

Academic Integrity Policy: It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work

which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.
- **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See instructor's course information sheet for more information.

Student Conduct Policy:

- **Classroom Conduct:** Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.
- See *South Plains College Student Guide* for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

Campus Concealed Carry Policy:

- Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at: (http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php)
- Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Grade and Academic Discipline Appeals: South Plains College provides two procedures which allow students the opportunity to address grievances of an academic nature.

- **Appeal Restrictions:** Only final grades or dismissal resulting from academic discipline will be considered. The instructor's teaching ability or expertise will not be considered during the hearing. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed of the grade.
- **Informal Appeal**
 - The student should schedule an appointment with the instructor of the course to discuss the final grade or disciplinary action.
 - If the student is still not satisfied, she should schedule an appointment with the appropriate departmental chairperson to discuss the situation. The chairperson may request that the instructor also be present.
 - If the student is still not satisfied, he/she should schedule an appointment with the Divisional Dean to discuss the situation. The dean may request that the chairperson also be present.
 - If the student is still not satisfied, he/she should be advised of the formal appeal process.

- **Formal Appeal:** If the student is not satisfied with the results of the informal appeal, she/he should provide the following information, in writing, to the Vice President for Academic Affairs:
 - A request for a formal appeals hearing.
 - A brief statement of what is being appealed.
 - The basis for the appeal.
 - Pertinent facts relating to the appeal.
- The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter. The Vice President for Academic Affairs will determine the date, time and place of the hearing, and notify the student accordingly.
- **The Hearing**
 - **Composition of the appeals committee:**
 - Vice President for Academic Affairs will preside over the hearing.
 - Faculty member of the student's choice.
 - Faculty member and student selected by the Vice President for Academic Affairs.
 - President of Student Government Association.
 - Dean of Students.
 - **Other persons who should be available at the hearing:**
 - The student who requested the hearing.
 - The faculty member involved.
 - Anyone the student or faculty member wishes to be present to substantiate the case.
 - Chairperson and Divisional Dean.
 - **Hearing procedure:**
 - The committee will hear the student's appeal during which the parties to the controversy and such representatives as desired will present all facts relating to the case. By majority vote, the committee will decide to sustain, amend or reverse the previous decision.
 - The decision of the committee is final and completes the academic appeals procedure.

Non-Discrimination Policy: South Plains College does not discriminate on the basis of race, color, religion (creed), gender, gender expression, marital status, sexual orientation, military status, national origin, sex, disability or age in its programs and activities. All SPC courses meet federal regulations under Title II of the ADA, Sections 504 of the Rehabilitation Act of 1973. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College - 1401 College Avenue, Box 5, Levelland, TX 79336, 806716-2360.

Equal Rights Policy: All students are entitled to equal rights under the affirmative action and equal opportunity laws. Students are also protected against unjust or biased academic evaluation, but at the same time, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled. See *South Plains College Student Guide* for more information.

Student Learning Outcomes/Competencies:

Upon successful completion of this course, students will:

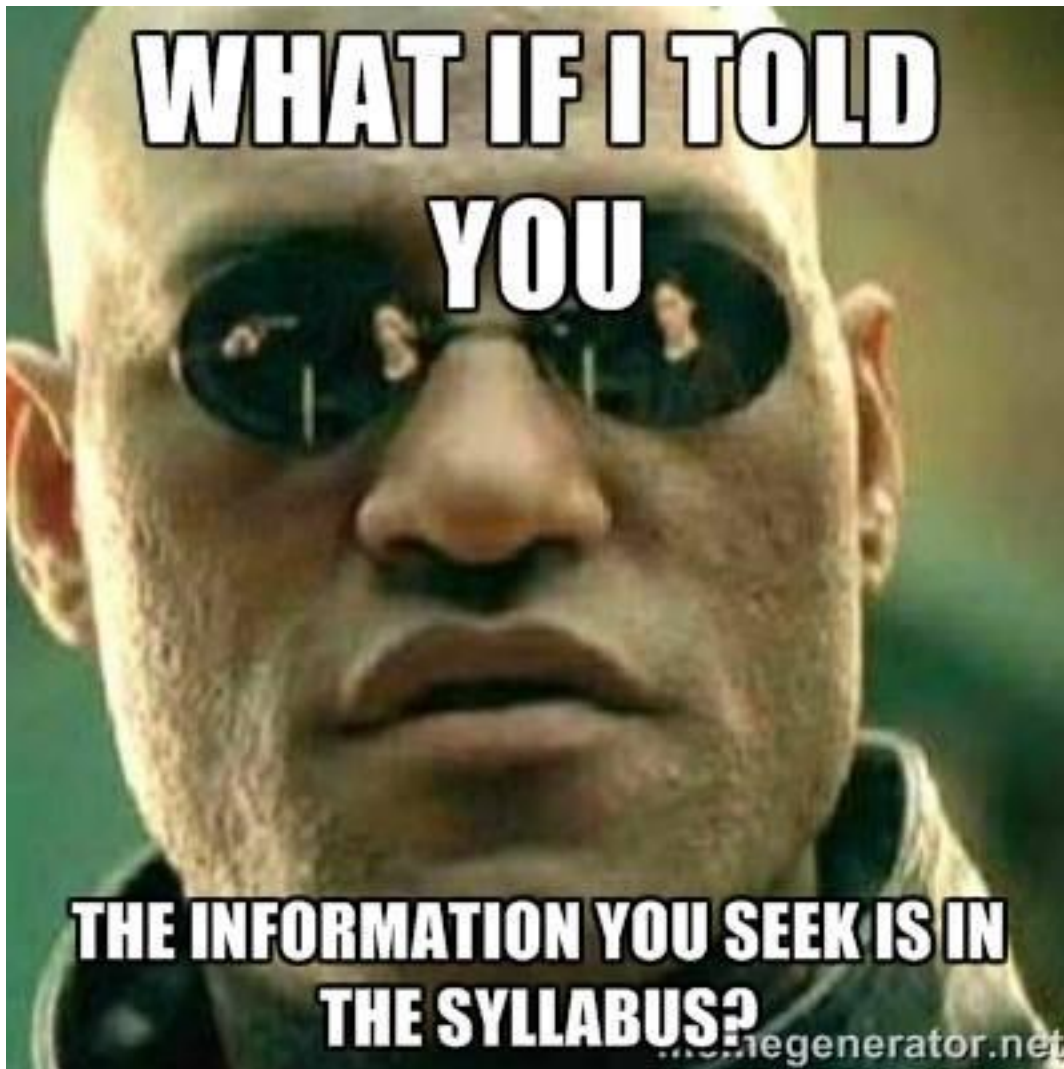
- Demonstrate an understanding of key concepts associated with criminology.
- Identify major criminological theories.
- Describe the major categories of crime.
- Identify and explain the various methodological approaches used to research crime and criminal behavior.
- Describe the components and explain the dynamics of the criminal justice

Common Core Objectives:

- **Communication skills-** to include effective written, oral and visual communication. Student Learning Outcomes: 1, 2, 3, 4, 5
- **Critical thinking skills-** to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information. Student Learning Outcomes: 1, 2, 3, 4, 5
- **Empirical and Quantitative skills-** to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions. Student Learning Outcome: 4
- **Social Responsibility-** to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities. Student Learning Outcomes: 5

SPC Mission Statement: "In order to accomplish its mission, South Plains College is committed to the following purposes: To provide Student he opportunity to learn as a lifelong endeavor; to acquire skills for communications, critical thinking and problem solving; to explore the use of technology; to express creativity; to experience; and to grow socially."

Coordinating Board Academic Approval: Number 42.2703.51 25



Every semester I receive numerous e-mails from students regarding information readily available in **THIS SYLLABUS**. E-mails containing such questions as “when is this assignment due?” or “when is the exam?”. These repetitive e-mails can become extremely frustrating to faculty. I have worked diligently to supply you with as much accurate information as I can in the syllabus, in the assignment handouts, and on the Blackboard page for this course. Please LOOK FOR YOURSELF prior to asking me. If you have looked and still need to e-mail me, by all means do so. Please make sure your e-mail contains your **NAME**, **YOUR COURSE** (e.g., psyc-2301, psyc-2314, huma-2319), and your class time/day of the week. This will help reduce the frustration level and benefit both of us. Thank you.

PSYC-2314.501
Lifespan Growth & Development
Section 501
Room 124
Monday – Wednesday 9:30 am - 10:45 am

Fall 2019

Instructor: Rick Herbert

E-mail: rherbert@southplainscollege.edu ← BEST METHOD OF CONTACT!

Office: R405D (Reese Center, Building 4)

Office Hours:

M & W – 2:30 pm to 4:30 pm in REESE, Room 405D

T & R – 12:15 pm to 1:00 pm in PLAINVIEW, Room 124

Friday - 9:00 am to 12:00 pm in REESE, Room 405D

AND BY APPOINTMENT – CONTACT ME AND I WILL MAKE TIME!

Office Phone: (806)716-4039

“CAMPUS CARRY” * “CAMPUS CARRY” *** “CAMPUS CARRY” *** “CAMPUS CARRY”**

Effective August 1, 2017, individuals possessing a **valid Texas License to Carry weapons permit (LTC)** will be permitted by state law to carry a concealed handgun into campus buildings. Please be aware of the following information:

- You must possess a License to Carry or the former Concealed Handgun License to lawfully carry on campus.
- Only handguns are permitted.
- You must conceal the firearm. It is still an offense to carry a firearm that is openly displayed on college property.
- The firearm must be on or about your person at all times (concealment in bags and purses is permitted if within your reach) or it must be locked in an approved safe or locked in your vehicle.
- Individuals are not required to disclose if they possess a firearm or an LTC to any person other than a commissioned peace officer. It is **not** recommended that faculty/staff request students disclose information as it pertains to LTC status.
- Accidental display of an appropriately carried firearm, such as the movement of clothing during natural activity, does not warrant panic, but Campus Police may be contacted if there is concern.

Firearms will not be permitted in certain areas, known as exclusionary zones, even with the proper license. Those zones are listed below:

- The Natatorium - This is the only permanent exclusionary zone.
- Certain facilities become exclusionary zones during certain events including:

- Facilities in which an NCAA or NJCAA sanctioned college or UIL sanctioned high school sporting event is taking place. This does not include facilities in which an intermural sport is taking place.
- Facilities in which a UIL sanctioned event, including an academic event, is currently taking place.
- Offices in which a disciplinary hearing is being conducted.
- Facilities currently utilized as a polling place.
- Rooms in which a government meeting, or Board of Regents meeting is being conducted.

Signs providing notice in both English and Spanish will be posted permanently at the Natatorium and temporarily at other facilities during exclusionary events.

If you suspect an individual of unlawfully possessing a firearm contact Campus Police. You may call 806-716-2396 or 806-891-8883 for assistance. Phone number 806-891-8883 may be texted if necessary for the safety of the reporting person. Call 911 in an emergency.

For more information on Campus Carry, including approved safe storage requirements, visit MySPC and look for the "Campus Carry" link under the "Safety and Health" tab.

Please feel free to contact my office shall you have questions that are unanswered by information provided in this message.

Nickolis Castillo
 South Plains College Police Department
 Ph: (806) 716-2396
 Cell: (806) 891-8883
 Fax: (806) 897-3091
 NCastillo@Southplainscollege.edu

I. GENERAL COURSE INFORMATION:

Academic Course Guide Manual (ACGM) description:

PSYC 2314

Lifespan Growth & Development

Life-Span Growth and Development is a study of social, emotional, cognitive and physical factors and influences of a developing human from conception to death.

A. Course Section Description:

This course is a study of the relationship of the physical, emotional, social, and mental factors of growth and development of children and throughout the lifespan. The purpose of this course is to introduce students to the major theories and concepts in life span development including the physical, cognitive, and psychosocial changes that occur from conception until death.

The material presented in Lifespan Growth & Development is based upon research conducted in the field of social inequalities. The studies that generate this research frequently present findings implicating the role of social institutions (e.g., the economy, education systems, media, religious institutions, etc.) in the perpetuation of minority group oppression. **Be Aware**, course material may challenge and conflict with existing beliefs and convictions of students. **Controversial Subjects** will be

examined which will introduce some level of discomfort and which will generate a wide range of diverse opinions. I do not expect you to accept or even agree with the attitudes, beliefs, and/or viewpoints presented by the instructor or classmates, I do expect that you will: (a) consider the various perspectives presented in class, (b) interact with others in a respectful manner, and (c) be knowledgeable and prepared to discuss the material, information, and theories presented in the readings and class lectures.

B. Academic Integrity:

It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

Cheating:

Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the textbook or from the examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length, as well as to final examinations, to daily reports and to term papers.

Plagiarism:

Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identical expression of material taken from books, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of fellow student, is guilty of plagiarism.

If a student cheats or shows plagiarism on a paper or exam, that grade will be zero, and the student will be dropped from the class.

C. Student Conduct:

Rules and regulations relating to the students at South Plains College are made with the view of protecting the best interests of the individual, the general welfare of the entire student body and the educational objectives of the college. As in any segment of society, a college community must be guided by standards that are stringent enough to prevent disorder, yet moderate enough to provide an atmosphere conducive to intellectual and personal development.

A high standard of conduct is expected of all students. When a student enrolls at South Plains College, it is assumed that the student accepts the obligations of performance and behavior imposed by the college relevant to its lawful missions, processes and functions. Obedience to the law, respect for properly constituted authority, personal honor, integrity and common sense guide the actions of each member of the college community both in and out of the classroom.

Students are subject to federal, state and local laws, as well as South Plains College rules and regulations. A student is not entitled to greater immunities or privileges before the law than those enjoyed by other citizens. Students are subject to such reasonable disciplinary action as the administration of the college may consider appropriate, including suspension and expulsion in appropriate cases for breach of federal, state or local laws, or college rules and regulations. This

principle extends to conduct off-campus which is likely to have adverse effects on the college or on the educational process which identifies the offender as an unfit associate for fellow students. Any student who fails to perform according to expected standards may be asked to withdraw.

Rules and regulations regarding student conduct appear in the current Student Guide

The student handbook clearly defines appropriate classroom conduct (see previous three paragraphs). A student can be asked to leave the class for inappropriate conduct. You should not disrupt the class since you interfere with the learning process for your peers. Talking, sleeping, cell phones ringing, or other disruptive behaviors will result in a warning and then can result in the student being dropped from the class. If you must leave the classroom for a bathroom break by all means do so. You do not need to raise your hand and ask permission, you are an adult and capable of deciding for yourself. However, excessive entrances and exits for the classroom are disruptive. If you an issue that requires constantly leaving the classroom, it would be better to not attend that specific class period.

ELECTRONIC DEVICE POLICY

Our regularly scheduled class time is specifically structured for you to learn the course material required to successfully complete the class. It is **NOT** an opportunity for you to use your **cell phone, laptop, or other electronic device for socializing, gaming, or listening to music.** If you choose to use **our class time** for such activity, you are not utilizing class time for its intended purpose so you are **NOT PRESENT.** That means you **ARE ABSENT.** **You may be physically in the classroom, but you are not mentally present.** I will count you as absent and deduct those points from your attendance grade. Five absences will get you dropped from my class. Wearing earbuds or headphones is not only a distraction for you, it is a distraction for other students in the classroom as well. On top of the distraction, it is **incredibly disrespectful to me,** as well as your fellow students. If you have no interest in learning the course material, do not enroll in the class. **You are wasting my time, your time, and taking up space that someone who wants to learn is being denied.**

D. Appeal Process:

The process of appeal is outlined in the catalog (pp. 23 - 24).

<http://www.southplainscollege.edu/information-for/future-spc-students/2015-2016%20Catalog.pdf>

E. Diversity Statement:

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be (faculty handbook 4.1.1.1).

<http://www.southplainscollege.edu/information-for/employees/manualshandbooks/facultyhandbook/sec4.php>

F. DISABILITY STATEMENT/POLICY:

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland Student Health & Wellness Center 806-716-2577, Reese Center (also covers ATC) Building 8: 806-716-4675, Plainview Center Main Office: 806-716-4302 or 806-296-9611, or the Health and Wellness main number at 806-716-2529.

II. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

A. Attendance Policy:

Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment. (SPC policy revised 1/8/2016)

In addition to the catalog policy (see above), roll will be taken at each class session and a record of attendance maintained. You are expected to attend class. The material presented in class is not a duplication of the material in the textbook and you will be responsible for all topics discussed in class as well as the assigned chapters in the text. **You may be dropped from the class with an X after five (5) absences, regardless of your grade. Each absence takes five (5) points off of your attendance grade. Five (5) absences drops your attendance grade to 75. Please, come to class and earn points. THERE ARE NO EXCUSED ABSENCES!**

Role is taken by students signing a role sheet in EVERY class meeting. Failure to sign in will result in being counted absent. It is the STUDENT'S RESPONSIBILITY to insure they sign in for EVERY class. Having a classmate sign in for you when you are not present may result in you being DROPPED from the class WITH A ZERO!

PERSONAL ATTENDANCE POLICY

YOU MUST ATTEND CLASS! You are responsible for making sure your name appears on the daily roll sheet. This sheet is distributed every class period, near the end of class, so be sure to sign in. Signing in another student who is not present **MAY RESULT IN YOUR BEING DROPPED FROM THE COURSE!** I am not King Solomon and I do not have the gift of infinite wisdom that he did. I cannot readily discern the validity of one student's excuse for absence over another student's excuse for an absence and I do not play "favorites". Therefore, **THERE ARE NO EXCUSED ABSENCES!** Five absences will get you dropped from my class.

ELECTRONIC DEVICE POLICY

Our regularly scheduled class time is specifically structured for you to learn the course material required to successfully complete the class. It is **NOT** an opportunity for you to use your **cell phone, laptop, or other electronic device for socializing, gaming, or listening to music.** If you choose to use **our class time** for such activity, you are not utilizing class time for its intended purpose so you are **NOT PRESENT.** That means you **ARE ABSENT.** **You may be physically in the classroom, but you are not mentally present.** I will count you as absent and deduct those points from your attendance grade. Five absences will get you dropped from my class. Wearing earbuds or headphones is not only a distraction for you, it is a distraction for other students in the classroom as well. On top of the distraction, it is **incredibly disrespectful to me,** as well as your fellow students. If you have no interest in learning the course material, do not enroll in the class. **You are wasting my time, your time, and taking up space that someone who wants to learn is being denied.**

B. Assignments:

You will have a developmental autobiography paper assignment as well as a research presentation project, both of which are detailed in a separate handout available on the Blackboard website for this course. These handouts are currently available and will remain so for the entire semester. Each of these assignments is worth 100 points (200 points total).

C. Grading Policy/Procedure:

You will have four (4) exams, each worth 100 points (400 points total), the two assignments worth 100 points each (200 points total), and an attendance grade worth 100 points for a complete total of 700 points over the course of the semester. Your grade will be based upon a percentage of the total points with 90% = A, 80% = B, 70% = C, 60% = D, and below 60% = F. No one exam or assignment is "grade adjusted" or "curved". Every section of my courses is evaluated at the end of the semester once all grades are complete. If any section is statistically significantly out of range, a "grade adjustment" or "curve" will then be applied. Since this is an unknowable fact until all grades are complete (i.e., after the final exams are graded) I cannot tell you before then if there will be any adjustment or not.

D. Special Considerations:

1. If you have to miss an exam or an assignment deadline for emergency reasons, I will do my best to accommodate you **IF YOU CONTACT ME PRIOR TO DUE/TEST DATE.** Only extreme situations, military necessity, and/or family emergencies will be considered.
2. **The last to drop a course is Thursday, November 14, 2019.** Any students who have missed lectures, had difficulty completing projects, or anticipates difficulty in completing the course to their satisfaction or expectation are encouraged to consider the withdrawal option. Students are asked to discuss his/her progress with the instructor prior to making such a decision.

E. Use of Language:

This is a college course, you are expected to use proper college-level English in this course. To this end, South Plains College has developed the following policy:

All written assignments should be presented using the conventions of Standard Written English. South Plains College requires all students to become proficient in "academic English," a form of English that is typically used in academic, professional, and business contexts. While slang, regional idioms, and informal kinds of self-expression are appropriate in some contexts, they are out of place in academic writing. Writing instructors and professors in courses across the campus expect all students to demonstrate proficiency in using the conventions of academic English in their written work, whether it is in-class exams or take-home essays. Each instructor may also add additional requirements regarding written assignments that are contained in your syllabus.

All material turned in, with the exception of any in-class writing assignments, MUST BE TYPED, PROOFREAD, AND ORIGINAL (not plagiarized material originating from anyone other than the student without proper referencing).

F. Expectations/Responsibilities:

This syllabus provides you with my expectations of you and what is required for successful completion of this course. You are expected to read the syllabus and be familiar with its contents. You are responsible for all material covered in class. I am willing to make myself available to help any student that requests help. It is my goal for every student to take some useful knowledge away at the end of this course. Although not everyone will work with minority groups and dominant groups as professionals, we are all humans on the same small and irreplaceable planet and we are all responsible for learning more about each other. To that end, I will go to all reasonable means to help any student in any way I can. Please do not wait too long to ask for assistance. If you do, I will be unable to help.

Tentative Course Schedule

<u>Date</u>	<u>Topic</u>	<u>Readings</u>
Tuesday August 27 (1)	introduction	none
Thursday August 29 (2)	<u>Unit One</u> : theories & prenatal	chapters: 1 to 2
Tuesday September 3 (3)	theories	chapter 1
Thursday September 5 (4)	prenatal	chapter 2
Tuesday September 10 (5)	prenatal	chapter 2
Thursday September 12 (6)	prenatal	chapter 2

Tuesday September 17 (7)	<u>EXAM I: Unit One</u>	chapters: 1 & 2
Thursday September 19 (8)	<u>Unit Two:</u> infancy to 6 years	chapters 3 to 5
Tuesday September 24 (9)	infancy	chapter 3
Thursday September 26 (10)	toddlers	chapter 3
Tuesday October 1 (11)	early childhood	chapters 4
Thursday October 3 (12)	early childhood	chapter 4
Tuesday October 8 (13)	middle childhood	chapter 5
Thursday October 10 (14)	middle childhood	chapter 5
Tuesday October 15 (15)	late childhood	chapter 5
Thursday October 17 (16)	<u>EXAM II: Unit Two</u>	chapters: 3 to 5
Tuesday October 22 (17)	<u>Unit Three:</u> teen to middle adult	chapters: 6 to 8
Thursday October 24 (18)	<u>DEVELOPMENTAL AUTOBIOGRAPHY DUE</u> adolescence	chapter 6
Tuesday October 29 (19)	emerging adulthood	chapter 7
Thursday October 31 (20)	emerging adulthood	chapter 7
Tuesday November 5 (21)	early adulthood	chapter 7
Thursday November 7 (22)	middle adulthood	chapter 8
Tuesday November 12 (23)	middle adulthood	chapter 8

Thursday November 14 (24)	<u>EXAM III: Unit Three</u>	chapters: 6 to 8
Tuesday November 19 (25)	<u>Unit Four:</u> late adult to death	presentations chapters 9 & 10
Thursday November 21 (26)	late adulthood	presentations chapter 9
Tuesday November 26 (27)	late adulthood	presentations chapter 9
Thursday November 28	THANKSGIVING HOLIDAY	
Tuesday December 3 (28)	death & dying	presentation chapter 10
Thursday December 5 (29)	death & dying	presentations chapter 10
<u>Thursday</u> <u>December 12, 2019</u>	<u>8:00 am – 10:00 am</u>	<u>Final Exam (Exam IV)</u>